

Lend a hand! Need a hand?

Community Volunteer Income Tax Program

La version française de cette publication est intitulée *Donnez un coup de main! Besoin d'un coup de main?*

TIS28(E) Rev. 14



Canada Revenue Agency
Agence du revenu du Canada

Canada

Lend a hand!

Many Canadians do not know how to prepare their income tax and benefit return.

The Community Volunteer Income Tax Program (CVITP) is a collaboration between the Canada Revenue Agency and community organizations. The organizations host free clinics and arrange for volunteers to prepare returns for taxpayers who have a modest income and a simple tax situation.

Helping people in your community

Community organizations need volunteers like you to provide this important community service to eligible taxpayers.

If you have a basic understanding of income tax and would like to become a volunteer, contact a participating organization in your community to lend a hand.

What do you get out of it?

As a volunteer with the CVITP you will:

- give back to your community
- help Canadians maintain uninterrupted access to benefits and entitlements
- increase your personal tax knowledge
- gain new skills and improve existing ones
- do work that is valued and recognized

Security of taxpayer information

Community organizations and volunteers **must** keep all taxpayer information secure and confidential.

Need a hand?

Are you unable to prepare your income tax and benefit return?

Community organization volunteers may be able to prepare your tax return for you!

Taxpayers helped by the CVITP

The CVITP is available to eligible taxpayers with a modest income and a simple tax situation. This may include:

- Aboriginal peoples
- social assistance recipients
- newcomers to Canada
- seniors
- students

Types of returns not prepared by the CVITP

Volunteers do **not** prepare complex returns, such as returns for individuals who have:

- self-employment income
- business or rental income and expenses
- capital gains or losses
- employment expenses
- filed for bankruptcy
- died during the tax year

Want to know more about the CVITP?

For more information about the CVITP, to find out how to become a volunteer, or to find a participating community organization in your area, go to www.cra.gc.ca/volunteer or call 1-800-959-8281.