

2b. (Continued) If you need more space, attach a separate sheet.

Section 3 – Certification

I certify that the information given on this form and in all documents attached is correct and complete.

Signature _____ Date _____

Section 4 – Authorizing a representative

If you are representing an individual (including a trust account), you can ask the individual to authorize you online at www.cra.gc.ca/myaccount, or attach Form T1013, *Authorizing or Cancelling a Representative*.

If you are representing a business, you can submit an authorization request online at www.cra.gc.ca/representatives, ask the business owner to authorize you online at www.cra.gc.ca/mybusinessaccount, or attach Form RC59, *Business Consent*.

For non-residents

You cannot use Form T1013 or Form RC59 to authorize or cancel a representative for a non-resident account. Also, representatives cannot use the Represent a Client service for non-resident accounts.

To authorize a representative for your non-resident account or to make changes to representative information, you have to sign a letter of authorization and send it to us.

Your letter of authorization must include your name, your non-resident account number, the name of your representative (with his or her address and telephone number), and a statement from you or an authorized officer to let us release your information.

Name of representative		Title		
Contact address (Apt No – Street No Street name, PO Box, RR)			City	
Province or territory (or country, if outside Canada)			Postal or zip code	
Signature of representative		Telephone number		Year Month Day

Privacy Act, personal information bank number CRA PPU 174

Filing Instructions

Where do I send this form?

To avoid delays in the review of your reprisal complaint, send this completed form, together with any supporting documentation and authorization form (if applicable) by fax to **1-613-948-2450**, or mail them to:

**CRA – Reprisal Complaints
Internal Affairs and Fraud Control Division
250 Albert Street, 6th Floor
Ottawa ON K1A 0L5**

Note

If you are sending the information by fax, please indicate on the first page the total number of pages that you are sending.

Supporting documentation

Include all relevant documentation that you feel may be helpful in reviewing your complaint.

For more information

If you need more information, see Booklet RC4540, *Complaints and disputes*, or go to www.cra.gc.ca/resolvingdisputes.