

**Reportable Transaction Information Return
(2011 and later tax years)**

- Use this return if you are a taxpayer (including a partnership), an advisor, or a promoter (including any non-arm's length parties), to disclose a reportable transaction under section 237.3 of the federal *Income Tax Act*. For provinces with corresponding legislation, see also the applicable provincial tax act(s).
- **Reportable transaction** is defined on page 8.
- File a separate return for each reportable transaction.
- Mail this return to the Ottawa Technology Centre on or before June 30 of the calendar year following the calendar year in which the transaction first became a reportable transaction.
- Failure to disclose a reportable transaction on time can result in a penalty for failure to file and denial of the tax benefit that would have resulted from the transaction.
- For more information on filing this return, see pages 7, 8, and 9.

If this is an amended return, tick this box.

Part 1 – Taxpayer identification

Check (✓) a box to indicate who you are reporting for, and fill out the areas that apply.

<input type="checkbox"/> Individual	First name	Last name	Initial	Social insurance number
<input type="checkbox"/> Corporation	Corporation's name		Business number (BN)	
<input type="checkbox"/> Trust	Trust's name		Account number	
<input type="checkbox"/> Partnership	Partnership's name		Partnership's account number	

Reporting taxpayer's address

Number		Street		
City	Province, territory or state	Postal or ZIP code	Country code	
Telephone number		Fax number		

Part 2 – Name of the reportable transaction

Enter the name of the reportable transaction or briefly describe the type of transaction (for example, loss transaction):

Date the transaction became a reportable transaction:

Year	Month	Day
_ _	_	_

You are reporting for (tick one or both boxes, whichever applies):

Federal tax purposes

Provincial tax purposes

Applicable provincial legislation:

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Part 3 – Hallmarks

Tick the hallmarks that apply to this reportable transaction (see page 8 for more details):

- 1 – Fee, including contingency fees
- 2 – Confidential protection
- 3 – Contractual protection

Part 4 – Information on the person filling out this return

Tick the box that applies to you:

- Taxpayer identified in Part 1
- Authorized representative for the taxpayer identified in Part 1
- Person who entered into the transaction for the benefit of the taxpayer identified in Part 1
- Advisor or promoter

Part 5 – Authorized representative identification (give information about the person authorized to act on the taxpayer's behalf)

Fill out if applicable.

Rep ID: <input type="text"/>	First name	Last name	Initial	Social insurance number
Group ID: <input type="text"/>	Name of group			
Business number (BN) <input type="text"/>	Name of business			
Authorized representative's address				
Number <input type="text"/>		Street <input type="text"/>		
City <input type="text"/>		Province, territory or state <input type="text"/>	Postal or ZIP code <input type="text"/>	Country code <input type="text"/>
Telephone number <input type="text"/>		Fax number <input type="text"/>		
Authorization in the form of (tick one of the boxes) <input type="checkbox"/> Form T1013 <input type="checkbox"/> Form RC59				
is (tick one of the boxes) <input type="checkbox"/> on file <input type="checkbox"/> attached				

Part 6 – Information on the person who entered into the transaction for the benefit of the taxpayer identified in Part 1

Fill out if applicable.

<input type="checkbox"/> Individual	First name	Last name	Initial	Social insurance number	Relationship
<input type="checkbox"/> Corporation	Corporation's name			Business number (BN) <input type="text"/>	
<input type="checkbox"/> Trust	Trust's name			Account number <input type="text"/>	
<input type="checkbox"/> Partnership	Partnership's name			Partnership's account number <input type="text"/>	
Address					
Number <input type="text"/>		Street <input type="text"/>			
City <input type="text"/>		Province, territory or state <input type="text"/>	Postal or ZIP code <input type="text"/>	Country code <input type="text"/>	
Telephone number <input type="text"/>		Fax number <input type="text"/>			

Part 7 – Information about the advisor or promoter

Fill out if applicable. If you need more space, attach additional sheets.

<input type="checkbox"/> Individual	First name	Last name	Initial	Social insurance number
<input type="checkbox"/> Corporation	Corporation's name	Business number (BN)		
<input type="checkbox"/> Trust	Trust's name	Account number		
<input type="checkbox"/> Partnership	Partnership's name	Partnership's account number		
Address				
Number		Street		
City		Province, territory or state	Postal or ZIP code	Country code
Telephone number		Fax number		
Actual fees received or receivable, attributable to the transaction or series of transactions: _____				

Part 8 – Information on other parties involved in the transaction

If there were other parties involved in the transaction, fill out this part. This includes members of a partnership and any other taxpayers participating in the transaction. If you need more space, attach additional sheets.

<input type="checkbox"/> Individual	First name	Last name	Initial	Social insurance number
<input type="checkbox"/> Corporation	Corporation's name	Business number (BN)		
<input type="checkbox"/> Trust	Trust's name	Account number		
<input type="checkbox"/> Partnership	Partnership's name	Partnership's account number		
Address				
Number		Street		
City		Province, territory or state	Postal or ZIP code	Country code
Telephone number		Fax number		

Part 11 - Value of the tax benefit or the impact on income

Enter in each column the actual or estimated amount of the tax benefit resulting from the reportable transaction, or the amount of the reportable transaction's actual or estimated impact on income, for each of the periods listed in the left-hand column. If there is more than one tax benefit or impact on income, attach a sheet listing the amounts.

Table with 4 columns: Fiscal period, Fiscal year end, Amount of the tax benefit, Amount of the impact on income. Rows include 'before' and 'Second' periods.

Regardless of prior-year benefits, is this the only RC312 you have filed for this reportable transaction? If you answer no, attach copies of all RC312s previously filed for this transaction

Yes No checkboxes

Table with 4 columns: Fiscal period, Fiscal year end, Amount of the tax benefit, Amount of the impact on income. Rows include 'containing', 'after', 'Second', and 'Third' periods.

If unable to allocate, give details:

How many years after the tax year or fiscal period covered by this return do you anticipate impacts on or benefits from income? Enter the number of years or tick "Indefinitely".

Part 12 - Number of participants (to be completed by advisors and promoters only)

Enter the number of taxpayers who entered into this type of transaction or series of transactions that you or your firm acted as advisor or promoter for:

Certification and authorization

I certify that the information given on this return and in any attached documents is, to the best of my knowledge, correct and complete in every respect. I also certify that I am filing this return to discharge the reporting requirements of the following person(s), in accordance with subsection 237.3(4) of the Income Tax Act and applicable provincial tax act(s):

- Checkboxes for: Taxpayer identified in Part 1, Person identified in Part 6, Advisor(s) or promoter(s) identified in Part 7, Other parties identified in Part 8, Not applicable.

If someone other than the taxpayer prepared this form, provide their:

Form fields for Name, Address, Position/title, Telephone number, Date, Postal or ZIP code.

Instructions

Purpose of return

File this return if you are a taxpayer (including a partnership), an advisor, or a promoter (including any non-arm's length parties) that has to disclose information about a transaction (see note 1) or a series of transactions that meets the definition of a reportable transaction (see page 8).

Provincial requirements

For provinces with corresponding legislation, refer to the applicable provincial legislation for provincial requirements and definitions.

Effective date

This return applies to reportable transactions that are entered into after 2010 or that are part of a series of transactions that began before 2011 and was completed after 2010.

Who has to file

An information return must be filed with the Minister by:

- (a) Every person for whom a tax benefit results, or would result but for section 245 of the Act, from the reportable transaction, from any other reportable transaction that is part of a series of transactions that includes the reportable transaction or from the series of transactions;
- (b) Every person who entered into, for the benefit of a person described in paragraph (a), an avoidance transaction that is a reportable transaction; and
- (c) Every advisor or promoter who is or was entitled, either immediately or in the future and either absolutely or contingently, to a fee for any of those transactions that are described in paragraphs (a) or (c) of the definition of **reportable transaction**.

If a person who has to file a return for the transaction does so with full and accurate disclosure and elects to file on behalf of everyone else required to file (see certification area), we consider the disclosure to have been made by each person who must file for the transaction. Similarly, if the transaction is part of a series, we consider the full and accurate filing of a return by the person that reports each transaction in the series, with proper election, to satisfy the obligation of each person who must file for the series.

Filing deadline

A duly completed return must be filed with the minister of national revenue on or before June 30 of the calendar year that follows the calendar year in which the transaction first became a reportable transaction (see note 9). The filing of this return is for information purposes and is not an admission that section 245 of the Act applies to any transaction or to any transaction that is part of a series.

Failure to file on time

When a return is not filed on time, every person who should have filed the return is liable to a penalty. The penalty is equal to the total of each amount that is a fee to which an advisor or a promoter (or any person who does not deal at arm's length with the advisor or the promoter) of the reportable transaction is or was entitled, either immediately or in the future and either absolutely or contingently, to receive, if the fee is attributable to the **fee** hallmark or **contractual protection** hallmark. If more than one person is liable to a penalty, each of those persons are jointly and severally, or solidarily, liable to pay the penalty. However, the liability of an advisor or a promoter, or a person with whom the advisor or promoter does not deal at arm's length, will not exceed the total of each amount that is a fee that they are or may be entitled to in respect of the transaction. Further, a person is not liable for a penalty if that person has exercised the degree of care, diligence, and skill to prevent the failure to file that a reasonably prudent person would have exercised in comparable circumstances.

In addition to the penalty, any tax benefit that would result directly or indirectly from the avoidance transaction will be denied if:

- (a) the obligation to file an information return has not been met;
- (b) the person is liable to a penalty as a result of the failure to file an information return; and
- (c) the penalty or interest has not been paid.

Extended reassessment period

For tax years ending after March 20, 2013, where the RC312 has not been filed as and when required, the reassessment period is extended by three years after the date, if any, that the information return has been filed. A waiver in respect of this extended reassessment period may be filed with the CRA within this additional three-year period. The scope of an assessment, reassessment, or additional assessment during the extended reassessment period in respect of a taxpayer's tax year is limited to the extent that it can reasonably be regarded as relating to the deduction, claim, or tax benefit.

Filing this return

File this return separately from your T1, T2, T3, or partnership tax return. Before you file this return, make a copy for your records. Mail the original or amended return, and any other information, to:

Other Programs Unit
Validation and Verification Section
Ottawa Technology Centre
Canada Revenue Agency
875 Heron Road
Ottawa ON K1A 1A2

Each return will undergo a preliminary review. We may contact you if more information is needed. We may select some returns for a more comprehensive review.

Definitions

Reportable transaction – This means an avoidance transaction (see note 2) that is entered into by or for the benefit of a person, and each transaction that is part of a series of transactions that includes the avoidance transaction, if at any time any two of the following paragraphs (hallmarks) apply in respect of the avoidance transaction or series:

- (a) an advisor (see note 3) or a promoter (see note 4), or any person who does not deal at arm's length with the advisor or promoter, has or had an entitlement, either immediately or in the future and either absolutely or contingently, to a fee (see note 5) that in any way
 - (i) is based on the amount of a tax benefit (see note 6) that results, or would result but for section 245 of the Act, from the avoidance transaction or series;
 - (ii) is contingent upon the obtaining of a tax benefit that results, or would result but for section 245 of the Act, from the avoidance transaction or series, or may be refunded, recovered, or reduced, in any manner whatever, based upon the failure of the person to obtain a tax benefit from the avoidance transaction or series; or
 - (iii) is attributable to the number of persons
 - (A) who participate in the avoidance transaction or series, or in a similar avoidance transaction or series; or
 - (B) who have been provided access to advice or an opinion given by the advisor or promoter about the tax consequences from the avoidance transaction or series, or from a similar avoidance transaction or series;
- (b) an advisor or a promoter in respect of the avoidance transaction or series, or any person who does not deal at arm's length with the advisor or promoter, obtains or obtained confidential protection (see note 7) in respect of the avoidance transaction or series; or
 - (i) in the case of an advisor, from a person to whom the advisor has provided any assistance or advice in respect of the avoidance transaction or series under the terms of an engagement of the advisor by that person to provide such assistance or advice; or
 - (ii) in the case of a promoter, from a person
 - (A) to whom an arrangement, plan, or scheme has been promoted or sold in the circumstances described in paragraph (a) of the Act of the definition of promoter (see note 4);
 - (B) to whom a statement or representation described in paragraph (b) of the Act of the definition of promoter has been made; or
 - (C) from whom consideration described in paragraph (c) of the Act of the definition of promoter has been received; or
- (c) either
 - (i) the person (in this subparagraph referred to as the **particular person**), another person who entered into the avoidance transaction for the benefit of the particular person, or any other person who does not deal at arm's length with the particular person or with a person who entered into the avoidance transaction for the benefit of the particular person, has or had contractual protection in respect of the avoidance transaction or series, otherwise than as a result of a fee described in paragraph (a); or
 - (ii) an advisor or promoter in respect of the avoidance transaction or series, or any person who does not deal at arm's length with the advisor or promoter, has or had contractual protection in respect of the avoidance transaction or series, otherwise than as a result of a fee described in paragraph (a).

A reportable transaction does not include a transaction that is, or is part of a series of transactions that includes, the acquisition of a tax shelter or the issuance of a flow-through share for which a return has been filed with the minister of national revenue unless it is reasonable to conclude that the main reason for the acquisition of a tax shelter or the issuance of a flow through share, was to avoid tax/obtain a tax benefit.

Confidential protection – This refers to anything that prohibits the disclosure to any person or to the Minister of the details or structure of the transaction or series under which a tax benefit results, or would result but for section 245 of the Act (see note 7).

Contractual protection – This refers to any form of insurance (other than standard professional liability insurance) or other protection, including, without limiting the generality of the foregoing, an indemnity, compensation, or a guarantee that, either immediately or in the future and either absolutely or contingently:

- (i) protects a person against a failure of the transaction or series to achieve any tax benefit from the transaction or series; or
- (ii) pays for or reimburses any expense, fee, tax, interest, penalty, or similar amount that may be incurred by a person in the course of a dispute about a tax benefit from the transaction or series; and

any form of undertaking provided by a promoter, or by any person who does not deal at arm's length with a promoter, that provides, either immediately or in the future and either absolutely or contingently, assistance, directly or indirectly in any way, to a person in the course of a dispute about a tax benefit from the transaction or series.

Notes

1. For the purposes of this return, a **transaction** includes an arrangement or event.
2. An **avoidance transaction** means any transaction that, but for this definition, would result, directly or indirectly, in a tax benefit, unless the transaction may reasonably be considered to have been undertaken or arranged primarily for bona fide purposes other than to obtain the tax benefit; or that is part of a series of transactions, which series, but for this definition, would result, directly or indirectly, in a tax benefit, unless the transaction may reasonably be considered to have been undertaken or arranged primarily for bona fide purposes other than to obtain the tax benefit.
3. An **advisor**, in respect of a transaction or series of transactions, means each person who provides, directly or indirectly, any contractual protection in respect of a transaction or series of transactions or any assistance or advice for creating, developing, planning, organizing, or implementing the transaction or series to another person.
4. A **promoter**, in respect of a transaction or series of transactions, means each person who:
 - (a) promotes or sells (whether as a principal or agent and whether directly or indirectly) an arrangement, plan, or scheme (referred to in this definition as an "arrangement"), if it may reasonably be considered that the arrangement includes or relates to the transaction or series;
 - (b) makes a statement or representation (whether as a principal or agent and whether directly or indirectly) that a tax benefit could result from an arrangement, if it may reasonably be considered that
 - (i) the statement or representation was made in furtherance of the promoting or selling of the arrangement, and
 - (ii) the arrangement includes or relates to the transaction or series; or
 - (c) accepts (whether as a principal or agent and whether directly or indirectly) consideration in respect of an arrangement referred to in paragraph (a) or (b).
5. **Fee**, in respect of a transaction or series of transactions, means any consideration that is, or could be, received or receivable, directly or indirectly in any way, by an advisor or a promoter, or any person who does not deal at arm's length with an advisor or promoter, for:
 - (a) providing advice or an opinion with respect to the transaction or series;
 - (b) creating, developing, planning, organizing, or implementing the transaction or series;
 - (c) promoting or selling an arrangement, plan, or scheme that includes, or relates to, the transaction or series;
 - (d) preparing documents supporting the transaction or series, including tax returns or any information returns to be filed under the Act; or
 - (e) providing contractual protection.
6. **Tax benefit** means a reduction, avoidance, or deferral of tax or other amount payable under the Act or an increase in a refund of tax or other amount under the Act. Such a benefit includes a reduction, avoidance, or deferral of tax or other amount that would be payable under the Act but for a tax treaty, or an increase in a refund of tax or other amount under the Act as a result of a tax treaty.
7. **Confidential protection**, in respect of a transaction or series of transactions, means anything that prohibits the disclosure to any person or to the Minister of the details or structure of the transaction or series under which a tax benefit results, or would result but for section 245 of the Act. For an avoidance transaction that is part of a series of transactions that began before 2011, this does not include a prohibition on disclosure that relates to an agreement entered into before March 4, 2010 between an advisor and his or her client for the provision of accounting, legal or similar tax advisory services. For greater certainty, the disclaiming or restricting of an advisor's liability will not be considered confidential protection if it does not prohibit the disclosure of the details or structure of the transaction or series.
8. A lawyer who is an advisor in respect of a reportable transaction is not required to disclose in an information return for the transaction any information for which the lawyer, on reasonable grounds, believes that a client of the lawyer has solicitor-client privilege.
9. If you were required to file a return before July 1, 2013, we consider it to be filed before that day if you filed it on or before October 23, 2013.