



## Softwood Lumber Products Export Charge Registration Supplement Multiple Regions or Mills

This registration supplement is for the sole purpose of allowing exporters operating multiple mills to register with the Canada Revenue Agency (CRA).

In order to obtain an export permit from Foreign Affairs and International Trade Canada (FAITC), an exporter and/or an independent remanufacturer must provide the registration number of the facility where the product was first produced. That registration number is used to determine the region of origin of the products being exported.

### 1 Election to file

Although each mill is identified for export purposes, you can file one consolidated return for all your mill sites or elect to file separate returns by region (division) or by mill site.

I want to file

- 1 consolidated return for all my mill sites
- 1 return per softwood lumber region (division)
- 1 return for each mill site

If you elect to file 1 return per region or division, please provide a list of the divisions and which sites are part of each division.

### 2 List of mill sites

#### Account number

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#### Location no. 1

1. Name of the mill				
2. Address of the mill		City	Province	Postal code
3. Mailing address of the mill (if different)		City	Province	Postal code
4. Telephone number of this location	Ext.	5. Division name (if applicable)		

#### Location no. 2

1. Name of the mill				
2. Address of the mill		City	Province	Postal code
3. Mailing address of the mill (if different)		City	Province	Postal code
4. Telephone number of this location	Ext.	5. Division name (if applicable)		

#### Location no. 3

1. Name of the mill				
2. Address of the mill		City	Province	Postal code
3. Mailing address of the mill (if different)		City	Province	Postal code
4. Telephone number of this location	Ext.	5. Division name (if applicable)		

#### Location no. 4

1. Name of the mill				
2. Address of the mill		City	Province	Postal code
3. Mailing address of the mill (if different)		City	Province	Postal code
4. Telephone number of this location	Ext.	5. Division name (if applicable)		

If you have more locations, please attach a list.

## Instructions for completing page 1

<b>1. Filing options</b>	<p><b>Filing election</b> Indicate how you wish to file returns for your multiple mills or regions.</p> <p>(a) You will file a unique consolidated return for your whole business.</p> <p>(b) You will file a consolidated return for each region (division) where you operate mills. This option means that you will maintain books and records by division.</p> <p>(c) You will file one return for each mill. This option requires that you maintain books and records for each site.</p>
	<p><b>List of divisions</b> (applies only if you elect for option b)) As you are required to file only one return per division, please provide a list of your divisions and the sites that are pertaining to each division.</p>
<b>2. Identification of each mill site</b>	<p><b>1. Legal name</b> Enter the legal name of the company registering for the <i>Softwood Lumber Products Export Charge</i> as an additional mill.</p>
	<p><b>2. Address of the mill</b> Enter the address of the mill.</p>
	<p><b>3. Mailing address of the mill</b> If different, enter the complete mailing address of the mill.</p>
	<p><b>4. Telephone number</b> Indicate a phone number for this location.</p>
	<p><b>5. Division name</b> If you have elected for filing by region (division) please indicate to which division this mill belongs to.</p>
<p>Should you have any questions about registration, please visit our website at <a href="http://www.cra.gc.ca/softwood">www.cra.gc.ca/softwood</a> or contact us, toll free (Canada &amp; United States), at <b>1-800-935-0313</b> (English) or <b>1-800-935-0340</b> (French).</p>	

Complete and mail your form to: **Surrey Tax Centre**  
**9755 King George Boulevard**  
**Surrey BC V3T 5E1**